



**south dakota**  
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Date: March 10, 2006

To: Summer Food Service Program Applicants

From: Cassandra Pope, SFSP Coordinator, Child and Adult Nutrition Services

RE: Summer Food Service Program (SFSP) Application/Agreement for Seamless Summer Sites

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Winter is almost gone and summer is just around the corner. It is time to complete the Summer Food Service (SFSP) Application/Agreement forms. Enclosed is a copy of the Application for the Summer Food Service Program (SFSP) Seamless Summer sites. A completed application must be returned to Child and Adult Nutrition Services by **April 10, 2006**.

In order to participate in the SFSP under the waiver the Local Agency must be a school district. The Local Agency must be able to demonstrate administrative capability and financial viability needed to properly operate child nutrition programs. If the Local Agency has successfully operated the National School Lunch Program or the School Breakfast Program in the past, then the agency is eligible to participate in the SFSP Seamless Summer Option.

A brief description of what is in this packet is as follows:

Part I (page 1-4) is the Combined Application for Child Nutrition Programs. For sponsors that participate in other child nutrition programs, Part I is the same for all programs. Please find your copy of the Combined Application and make any necessary changes. It gathers basic information for all programs the agency participates in. Send a copy of the updated Combined Application with the completed application. If you are not making changes to Part I please date and initial a copy and return it with the agreement packet.

Part II (page 1) is the Application for the specific Programs – Seamless Summer Program Application. The agency should submit one copy of Part II and any necessary attachments.

Part III (page 1-3) is the Description of the waiver request. Read this part carefully, and keep it on file with your application. You do not need to return this part.

#### Attachments

This section is to be completed and returned as applicable. A copy must accompany the application when returned to CANS.

For those sponsors wishing to have an Application/Agreement packet in computerized format, the forms can be downloaded off the CANS homepage at <http://doe.sd.gov/oess/cans/index.asp>. A hardcopy must still be mailed to Child and Adult Nutrition Services. The Application/Agreement can not be sent in electronically, because it must have an original signature. The applications are **DUE by April 10, 2006**. Please return your applications to Child and Adult Nutrition Services as soon as possible to ensure that it is processed in a timely manner. If there are any questions that need to be answered before the workshop, contact Cassandra Pope at (605) 773-3110 or e-mail [cassandra.pope@state.sd.us](mailto:cassandra.pope@state.sd.us)

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